



Republic of the Philippines  
**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(*University of the City of Manila*)  
General Luna cor. Muralla St.,  
Intramuros, Manila, Philippines  
02-000-0000

## Office of the President

### **P A M A N T A S A N** **Administrative Order** **No. 11 s. 2010**

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In the interest of the service, and to prepare for the 2010 University Christmas Fellowship, there is hereby created the **Ad-Hoc Christmas Committee** composed of the following:

Chair : Ms. Susan C. Mercado, *COPERS*  
Co-Chair : Engr. Garry Erwin N. De Gracia, *ITC*  
Members : Mrs. Rebecca M. Jocson, *Library*  
Mr. Angeles C. Ramos, *Treasurer's Office*  
Prof. Erlinda A. Cayao, *GSASE*  
Engr. Paul C. Valderama, *CET*  
Arch. J. Antonio D. Mercado II, *CAUP*  
Prof. Jimmy M. Romero, *CHD*  
Mrs. Herminia L. Ramos, *HRDO*  
Mrs. Ester H. Ramos, *Property Office*  
Ms. Angelita Y. Dela Cruz, *OSDS*  
Mr. Raul E. Estremera, *OUR*  
Mr. Edwin G. Ronquillo, *Budget Office*  
SSC Representative

The Committee is responsible for the overall preparation and implementation of all the activities for the 2010 Christmas celebration.

The Committee is authorized to create the needed sub-committees to perform specific tasks, to coordinate with pertinent University offices and to co-opt with other University personnel to achieve the committee's purposes.

Signed this 12<sup>th</sup> day of July 2010 at the City of Manila.

**RAFAELITO M. GARAYBLAS**  
Acting President